



Randolph Gymnastics Academy, Inc

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RGA PARTY FACT SHEET

We are pleased you have chosen to book your party at Randolph Gymnastics Academy! No matter what the occasion, we know that you and your children will have a wonderful time. To ensure that your party runs smoothly, please read the following information and rules so that you know what to expect.

Party Room and Food

RGA provides you with several tables in the party room. In order to make these tables decorative for your party, bring 4 table clothes to cover them. Chairs, a kitchenette, restrooms, and a refrigerator are also available for use during your scheduled party time.

You may store food, drinks, or ice, and use the kitchenette to serve your guests. Be sure to bring cake, food, drinks, ice, serving utensils, and paper products to make your party a resounding success. You are welcome to bring and use crock pots, but any type of indoor grill is not allowed. You may also choose to order food to be delivered.

As our party room is bright and festive, we ask that no decorations be pinned or tapped to the walls.

Party Attendant

Every party at RGA will have a party attendant who is available to answer any questions you might have during your party. They are there to make your party experience delightful!

Party Schedule

Parties at RGA are booked in two hour blocks. The booking family is permitted to arrive 10 to 15 minutes early to set things up, but please do not arrive earlier than that, or have guests arrive that early. No one will be permitted in the gym itself prior to the party's start time.

Everyone at the party **MUST** sign the party waiver form upon entering the building. Parents should sign for their minor children as well as themselves.

The first hour of the party is designated as open play in the gym area. At the midway point, your party should come together in the party room for cake, food, presents, and any other activities you might have planned. Following this midway break, open play in the gym can resume until the two hours is over. The party room should be cleaned up at this point, and all supplies should be moved to your vehicle. RGA staff will take out the trash.

All individuals associated with your party should exit the facility no later than ten minutes after the end time of your party.

Party Rules

The booking family should help their guests adhere to the party rules as listed below.

- Everyone MUST sign the party waiver upon entering the facility.
- NO adults are allowed on any of the equipment. (Adults may jump into the foam pit.)
- NO shoes, gum, food, or drinks in the gym area.
- Only one person should be on any piece of equipment at any one time.
- Do not move or stack equipment, mats, or other items in the gym area.
- Keep pit blocks in the pit.
- Do not swing on the rings.
- All equipment (bars, beams, tramps, etc) are not recommended for any minor over 150lbs. (Refer to the waiver).
- Everyone must exit the facility, not just the gym, as scheduled.

The booking family and any attending adults should help the party attendant ensure that these safety rules are followed and that all minor guests are supervised at all times.

***No more than 30 minor guests are permitted at any one party. 20 guests are included in the base party rate. Please add \$6 per minor guest over 20, but only up to 30. A minor guest is any guest who is walking, through the age of 18.*

***Party host will be charged \$10 every five minutes that is over-time of their scheduled event. Please be respectful of our staff and our facility, as well as those who may have booked a party after you, and ensure you and your guests exit on time.*

***We cannot stress this enough - NO adults on ANY equipment. This means anyone over the age of 18. No exceptions! (Adults may jump in and enjoy the foam pit.)*

We want your party experience at RGA to be awesome! We hope you understand the necessity of the above rules. If any problems or emergencies should arise, please don't hesitate to contact management directly!

We also offer special accommodations for family reunions, team gatherings, and other types of get togethers. If your team, group, or organization is looking for something fun to do, or if you are looking for a party that accommodates larger groups, longer times, or other needs, please contact RGA Management directly and let us help you set up something to remember!

Tana Dunlap - 460.0139

Kim Nelson - 669.8034